

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: July 26, 2018

Location: Home of Nicholas Manole, Albuquerque, NM 87111

The Meeting was called to order at 6:35 p.m. At that time, the Agenda was presented for discussion and evaluation, and essentially approved by fiat was the focus on crime and safety issues in the community.

Treasury/Membership report was limited to cash on hand. It was also discussed the number of past participants in the voluntary membership program who have chosen not to pay dues in 2015-2016 thus far. Membership promotion is of a high priority given the necessity for keeping security patrols going.

Discussion ensued on measures to take in order to shore up the neighborhood safety and security. Treasurer Peter Sinanian volunteered to evaluate and prepare a press release to discuss the safety measures the neighborhood has undertaken and its plan to step up crime prevention measures. Kris Cannaday volunteered to obtain crime statistics to facilitate formation of a crime summary report to distribute to the neighborhood as part of a membership drive. With February serving as essentially the "midyear" point of membership, this seemed the best time to do so. The crime statistics were also going to facilitate reconsideration of the Chief's overtime usage to daytime instead of nighttime depending on what the statistics reflected; the members agreed to conduct a vote on this issue via electronic mail upon review of the stats.

Marc offered to connect with residents who frequently walk the neighborhood to the degree possible to start up the "See Something/Say Something" campaign. Resident eyes and ears are the most critical tool for the prevention of property and other crime in our neighborhood.

Next meeting was confirmed for February 16, 2016.

Submitted By: _____ Electronically signed _____
Matthew L. Connelly, Secretary

Approved 2/16/16 at 6:48 p.m.

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: July 26, 2018

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:43 p.m. Given the number of open invitations that had been issued via newsletter prior to the meeting, a number of additional visitors attended so the meeting began with introductions. Twenty-two total attendees were present when the meeting was called.

At that time, minutes were moved by Woody as issued from the January 2016 meeting, seconded by Dave Palmer and carried unanimously. The Agenda was presented for discussion and evaluation, and approved.

Treasurer Peter Sinanian presented the budget report and indicated that balance was above \$15,000 for the first time in awhile due to some new memberships and payment through PayPal.

Hospitality focused on the Easter Egg Hunt: Time to stuff eggs concerning the hunt and will be conducted during the March board meeting (March 15, 2016).

Weed report demonstrated a low balance of less than \$70.00, so it was discussed to allot additional funds as weed season approaches.

Marc reported concerning Neighborhood Patrol and needed additional information concerning switching the time for patrol through Chief's Overtime from nights 9:00 p.m. to 1:00 a.m. on randomized nights with a concentration on Friday evenings. Discussion was had about the 840 homes and only 36% or so saturation in terms of membership, and that hamstrings the capacity to operate sufficient patrols. At present, it costs \$208.00 for 4 hours, so if a greater percentage of neighbors paid dues the saturation of patrols could be increased in both days and time frames.

The floor was opened to additional suggestions concerning promoting safety. One neighbor shared his willingness to opt in donating additional funds specified for usage in additional patrols. Suggestions for door to door "ambassadors" to promote membership were discussed, as was potentially creating an automatic renewal option to the PayPal.

Nick proposed the creation of a flyer for information purposes to permit online payments and other information. We also agreed to set up forms to collect added information from our Neighbors. A new flyer project was taken up by Peter, who mentioned the need for new "welcome" and "renewal" cards to be created and ordered as well. New information will be incorporated concerning payment methods, usage of funds for Chief's overtime and other matters to be determined.

Carol and Peter put forth additional suggestions for promoting membership with face to face. The idea of cameras at the three entrances to the neighborhood was raised again, although there

is a concern about both finance and monitoring the feeds and purging information. This led to discussion of “dummy” cameras being mounted there instead.

A motion was made to purchase three “dummy” cameras by Marc, seconded by Peter and carried unanimously. That purchase will be made immediately and installed within weeks.

Additional suggestions were made to promote neighborhood watchers contacting 242-COPS. Dave suggested additional 242-COPS signage.

More suggestions came in for possible vehicular patrols by neighbors, and possibly reinstating neighborhood watch(?). Marc offered to bring signs to affix to vehicles promoting such neighborhood patrols.

International Protective Services or Armed Response team options were discussed and Shara and Justin agreed to information gather as possible before the next meeting.

A motion was made by the Secretary to have Marc add another Chief’s Overtime patrol during daylight hours on a roving day once per week between 9:00 a.m. and 1:00 p.m. Peter seconded the motion and **it carried unanimously**.

Follow up work to be done before the next meeting is as follows:

- Agenda needs to include Budget
- Followed by Dave doing an Audit
- Interim meeting possible to work on some of the items

Old Business addressed affirmed the substation lights were confirmed to be repaired in the near future. Lt. Garcia actually arrived and advised that B&D Electric has the purchase order for \$7,200.00. Police car purchase old business was tabled again.

Next meeting was confirmed for March 15, 2015. Topics would include Easter egg hunt (and actual preparations).

Submitted By: _____
Matthew L. Connelly, (Acting) Secretary

Glenwood Hills Neighborhood Association Board
DRAFT Minutes of 15 March 2016 Meeting DRAFT
APD Dwyer Substation

- Meeting was called to order by Nick Manole, President
- Board members present:
 - Shara Appenzeller
 - Kris Cannaday
 - Dave Palmer
 - Carole Rising
 - Justin Galvan
 - Peter Sinanian, Treasurer
 - Woody Owens, Vice President
 - Nick Manole, President
- Board members absent:
 - Mathew Connelly
- Others present:
 - Marc LaChey, Neighborhood Patrol Committee
 - Jan Mulkey
- Guests/ visitors:
 - Aaron Jones, President & CEO, International Protective Service, Inc. (IPS)
 - Various Deer Trail Residents (Nick, I know a sign-up sheet went around so we may have the names if you want them listed).
 - Baxter Cannaday—Easter Egg Stuffer Extraordinaire
- Guest Speaker—Nick introduced Mr. Jones, IPS
 - Mr. Jones, a retired APD officer, provided the background for IPS. IPS is a private security and investigations firm based out of Albuquerque. The security service operates 24 hrs. a day, 7 days a week, 365 days a year. Their mission is to provide paying subscribers peace of mind in having a well-trained, armed protective force looking out for families and their homes 24 hours a day. The security teams are armed but do not have authority to make arrests. Mr. Jones talked about the service provided to the Four Hills Community and their response time, 5-8 minutes as well as other services they provide (picking up mail, putting out trash, etc.). The cost is \$150/month/residence. He mentioned that a “group rate” could be negotiated if several individuals signed up.

- Minutes of the 16 Feb May Board Meeting
 - Sect. out ill, tabled approval to May meeting

- President's Report: Nick M
 - Nick thanked everyone for participating in the "stuff the Easter Eggs" meeting and a special thanks to Kris and Carole for purchasing all the materials/candy.

- Treasury Report: Peter S
 - GHNA account has about ~\$15,500
 - Finance information has been updated and is published on the GHNA website. He will contact the site web developer to enhance the site to allow for additional payments/contributions to the association.
 - Presently there are 870 homes in GH, 338 paying members.
 - Seven new members in the last month. Peter will update the "New Members Flyer" to be used to solicit new members. Peter will send out a listing of paying and non-paying members to the Board members as well as the residents of Deer Trail to encourage them to contact neighbors to join the GHNA.
 - Peter provided information to Dave Palmer to commence the 2013 Annual Audit

- District 8 Coalition: Mathew Conley
 - No Report

- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome: Kris C
 - Annual GHNA Easter Egg Hunt is scheduled for March 19, scheduled for Saturday at 1:00 p.m., anyone who's available to help set up should be at the park by 11:00 a.m. **Kris is this factual???????**
 - Environment/Landscaping: Nick
 - Nick will coordinate common area clean up in the March/April time frame.
 - Neighborhood Patrol: Marc
 - Kris has set up the APD OT list for the next 3 months. Marc announced that the Chief's OT will be expanding to daytime hours and asked for additional Neighborhood Contacts.

- Website: Peter S
 - Peter will be completing the 2015 tax return for non-profits.
- There being no further business, the meeting was adjourned
- Next GHNA Board meeting: 19 April, 2016, 630 PM, Dwyer Substation
- Minutes prepared by Dave Palmer for Mathew Connelly, Secretary, GHNA Board

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 19 April 2016

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:43 p.m. The board had a quorum plus a visitor concerned about zoning issues.

Lieutenant Brian Fox of AFD Wildland Division presented concerning Fire Preparedness day on May 7, 2016 – he will put dumpsters at the open space areas for people to dispose of combustible materials from gutters, dead wood, make a defensible space against spread of wildfire. He has interest in doing a presentation for homeowners and provide guides to assist with residents of neighborhoods in possible wildfire action areas with preparing their homes. Cleaning guidelines, what to do, etc.

Peter agreed to perform an email blast for the presentation meeting of May 3, 2016 at 7:00 p.m. to be held at this substation. Shara agreed to submit a NextDoor invitation for the presentation. A motion was made by Matty Connelly, seconded by Peter Sinanian and carried unanimously. As a corollary, a motion was made to place the dumpster at Dwyer substation and perhaps another at the trailhead if enough interest is shown, and the Association further agreed to change the date of the neighborhood cleanup to coincide with the cleanup.

Minutes from February were reviewed and approved.

President's report focused initially on a growing concern over abandoned properties and measures that can be taken to spur remediation. Woody agreed to follow up with the new city law and whether it applies to homes, and specifically a home on Canyon Court.

Treasurer Peter Sinanian presented the budget report and indicated that balance was above \$16,000 with more than \$2000 collections in the past two months. Some additional invoices needed attention, so that would probably reduce the amount by \$1600, leaving still over \$14,000. PO Box was renewed, Easter Egg Hunt invoices (included in above figure) and Garden Club costs were discussed.

District Coalition report focused on both the Transit issue on Central Avenue and the ABC-Z presentation given at the last district coalition meeting.

Hospitality focused on the Easter Egg Hunt: Lots of kids, but more gifts than kids, so everyone went home happy! This year it was a week early, so that may have contributed.

Weed report confirmed a new Weed Fund balance of \$503.44. This will be used to supplement after the cleanup.

Marc reported concerning Neighborhood Patrol. We still need base people to support the daytime patrol, so that has not yet been set up. We are only at 2/5. Nick alleged his wife does

nothing all day and therefore could serve as the base commander for daytime patrols 100% of the time. Marc was still hesitant to put forth the daytime patrols until there were five (5) base commanders to serve as 9:00 a.m. sign in personnel. We are still focused on Chief's Overtime for mornings of 9:00 a.m. to 1:00 p.m. on randomized days. Justin raised the issue of the possible security company charging \$5.00 / day to IPS and then got volunteered to further probe with IPS. Justin further raised the issue of creating an event prior to the Summer Picnic on National Night out to push forward more participation, and possibly creation of a Parents Club, which could spearhead not only this effort but possibly become a feeder program for future leadership.

First Tuesday in August is August 2, 2016, and that is likely the "national night out". If the local park is finished prior to then, perhaps we can convince Sports & Wellness to sponsor a movie just like they do at the pool nights, and maybe we can get irrational pies or some other food truck to participate. Shara will be our food truck hookup if it comes to pass.

Finally, the grant writing documentation has been acquired. Shara will pursue on NextDoor solicitation of ideas. Nick suggested using the arroyo of Calle de Carino as a beautifying aspect. Bocce and Pickleball court ideas were also floated. We will investigate this issue and raise it again, with possible security options as well.

At a previous meeting, we had agreed to set up forms to collect added information from our Neighbors. A new flyer project was taken up by Peter, who mentioned the need for new "welcome" and "renewal" cards to be created and ordered as well. New information will be incorporated concerning payment methods, usage of funds for Chief's overtime and other matters to be determined. We will investigate Paypal renewal as well.

Shara reported about being a crosswalk monitor at the Peterson Properties center, and the steps she has taken to get a crosswalk put in for the plaza.

Next meeting was confirmed for May 17, 2016. Justin will host.

Submitted By: _____
Matthew L. Connelly, (Acting) Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 17 May 2016

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:41 pm: Meeting was called to order by Woody Owens, Vice President

- Board members present:
 - Dave Palmer
 - Justin Galvan
 - Matthew Connelly, Secretary
 - Woody Owens, Vice President
 -
- Board members absent:
 - Nick Manole
 - Peter Sinanian
 - Carole Rising
 - Kris Cannaday
 - Shara Appenzeller
- Others present:
 - Marc LaChey, Neighborhood Patrol Committee
 - Jan Mulkey
- Minutes of the March and April Board Meetings
 - Approved – through use of proxy vote
- President's Report: (Via Woody) Nick M
 - Nick thanked everyone for participating in the community weed cleanup on 7 May. There had been a terribly low turnout for the meeting headed by Lt. Brian Fox of AFD Wildland Division to promote the wildfire preparedness and prevention initiative (the meeting was conducted on May 2, 2016 at the Dwyer Substation).
- Treasury Report: Peter S did not attend. **Per last meeting:**
 - GHNA account has about ~\$15,000
 - Finance information remains published on the GHNA website. He will contact the site web developer to enhance the site to allow for additional payments/contributions to the association.
 - Presently there are 870 homes in GH, 338 paying members.
 - Audit not yet complete; Dave will follow up with Nick and Peter.

- District 8 Coalition:
 - No Report – Meeting scheduled for May 26, 2016. Presently only about eleven neighborhoods in District 8 are regularly participating, and only 13 or 14 have paid dues. The HOA's are notably absent and do not pay dues, so it really is down to neighborhood associations.

- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome: Kris C was not present.
 -
 - Environment/Landscaping:
 - May 7, 2016 cleanup went well
 - Dummy cameras remain on signs at the two main ingress access points
 - Neighborhood Patrol: Marc
 - Still need June, July and August set up for contact "lead" person. Thurlow Caffey is being sought to help out. The list has still been set through May. Chief's OT will be expanding to daytime hours and asked for additional Neighborhood Contacts – Jan Mulkey offered her husband who would make the third contact.
 - Justin read a sample report of our OT suspicious activity
 - Discussion was had about the successes of other neighborhoods in hiring security companies as well.
 - June through August schedules are attached to this set of minutes as exhibits
 - Website: Peter S was not present.
 -

- Old Business: Woody presented on the 4400 Canyon Court Property about which there has been complaint:
 - The City has confirmed that it does not meet abandonment status, because payments on taxes are being made
 - Plants on property are mostly indigenous, and do not fit the 16 categories of weeds that the City is empowered to take action upon
 - No ordinance exists to address native plants or wildlife.

- There being no further business, the meeting was adjourned

Next meeting was confirmed for 21 June 2016. _____ will host.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 21 June 2016

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:37 pm: Meeting was called to order by Woody Owens, Vice President, who was also a host of the meeting.

- Board members present:
 - Peter Sinanian Treasurer
 - Carole Rising
 - Matthew Connelly, Secretary
 - Woody Owens, Vice President
 - Shara Appenzeller

- Board members absent:
 - Nick Manole, President
 - Kris Cannaday
 - Dave Palmer
 - Justin Galvan

- Others present:
 - Marc LaChey, Neighborhood Patrol Committee
 - Jan Mulkey

- Minutes of the March and April Board Meetings
 - Approved

- Host Schedule for the year remaining
 - June: Woody
 - July: Shara (taking for Carole)
 - August – Park event
 - September: Jan M.
 - October: Dave Palmer
 - November: Peter S.
 - December: Nick

- President's Report: (Via Woody)
 - Deferred

- Treasury Report: Peter S did not attend. **Per last meeting:**
 - GHNA account has about \$16,602.20 effective today, but our outstanding Chief's overtime is now \$1456.00.

- 12 new members have joined! And these are absolutely new people bringing us closer to 40% membership.
 - Finance information remains published on the GHNA website but needs to be updated.
 - Discussion was had for recruiting more Board members and volunteers.
 - Presently there are 870 homes in GH, 338 paying members.
 - Audit not yet complete but will be prioritized
- General issues – Board Bylaws are going to be reviewed for next meeting by Matty and Peter with an eye toward updating per documentation Woody obtained at the recent downtown training with the Office of Neighborhood Coordination.
- District 8 Coalition:
 - Report – Meeting held May 26, 2016. We are down to about eight (8) neighborhoods in District 8 regularly participating. Matty reported that he is working with Janet Butts, secretary of the organization to focus on membership in 2017 but wanted to focus on GHNA membership in 2016 as a priority.
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome: Kris C was not present and is anticipated to step down in the near future.
 -
 - Environment/Landscaping:
 - New plants are potentially going to be on the Horizon
 - Dummy cameras remain on signs at the two main ingress access points. Feedback on having dummy cameras has been mixed.
 - Neighborhood Patrol: Marc
 - Officers have done a good job of patrolling – suspicious vehicles and traffic stops have occurred, but nothing major in past two months.
 - Schedule is set through August for officer contact person
 - Chief's OT will be expanding to daytime hours (9:00 through 3:00) once we can get volunteers to serve as officer contact.
 - Discussion was had about the successes of other neighborhoods in hiring security companies as well.
 - June through August schedules are attached to this set of minutes as exhibits
 - Website:
 - No action
- Annual Meeting:
 - Shara volunteered to get signs created for the National Night Out, but then Woody raised the issue of getting permanent signs for ABQ Sign Print for

- not only annual meeting but also Board Meeting advertisements and other events. Matty moved for creation of such semi-permanent signs. Woody seconded and volunteered to investigate it.
- Shara is endeavoring to get the Mayor to attend and is processing our registration
 - Woody is ordering the portable toilet
 - Carole will hand over last year's plan to Matty so he can assist in organizing the picnic
- Annual Neighborhood Garage Sale: Peter moved to always hold it on the Saturday following the end of the State Fair. In 2016, this means the yard sale will occur on Saturday, September 24, 2016. This was seconded by Matty and carried unanimously.
 - Old Business: Woody presented again on the 4400 Canyon Court Property about which there has been complaint:
 - The City has confirmed that it does not meet abandonment status, because payments on taxes are being made and utilities are "on"
 - Plants on property are mostly indigenous, and do not fit the 16 categories of weeds that the City is empowered to take action upon
 - No ordinance exists to address native plants or wildlife
 - Nick has suggested nearby neighbors could SUE the owner as violation of covenants – unclear whether or not that would be effective
 - New Business: Carole has resigned, effective June 22, 2016.
 - There being no further business, the meeting was adjourned

Next meeting was confirmed for 19 July 2016. Shara A. will host.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 19 July 2016 – 6:30 p.m.

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:32 pm: Meeting was called to order by Nick Manole, President.

- Board members present:
 - Nick Manole, President
 - Matthew Connelly, Secretary
 - Shara Appenzeller (host of meeting)
 - Justin Galvan
 - Dave Palmer

- Board members absent:
 - Peter Sinanian Treasurer
 - Woody Owens, Vice President
 - Kris Cannaday (de facto resigned)
 - Carole Rising (resigned)

- Others present:
 - Marc LaChey, Neighborhood Patrol Committee
 -

- Minutes of the June Board Meeting
 - Approved

- Host Schedule for the year remaining
 - June: Woody
 - July: Shara (taking for Carole)
 - August 2 – Park event
 - September 20: Jan M.
 - October 18: Dave Palmer
 - November 15: Peter S.
 - December TBA: Nick

- President's Report:
 - ABQ Hours requested volunteers to assist if anyone is interested

- Treasury Report: Peter S did not attend. **Per last meeting:**
 - GHNA account had about \$15,200 after payment of Chief's OT invoices
 - Finance information remains published on the GHNA website but needs to be updated.

- Presently there are 870 homes in GH, 338 paying members.
- Audit not yet complete but will be prioritized

- District 8 Coalition:
 - No meeting in June. Next meeting July 28, 2016.

- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome: Kris has resigned
 - Justin agreed to take on supervision of this committee going forward
 - Environment/Landscaping:
 - New plants are installed near Smiths
 - Dummy cameras remain on signs at the two main ingress access points. Feedback on having dummy cameras has been mixed.
 - Balance of Environmental budget is approximately \$100 at present (a correction to the agenda item).
 - Montgomery has issues with the overgrowth and bushes already
 - Neighborhood Patrol: Marc
 - Officers have done a good job of patrolling – suspicious vehicles and traffic stops have occurred, but nothing major in past two months. We have some brand new officers working the OT as well.
 - Schedule is set through August for officer contact person
 - Chief's OT will be expanding to daytime hours (9:00 through 3:00) once we can get the fourth volunteer to serve as officer contact.
 - Website:
 - No action

- Old Business:
 - Woody had investigated getting permanent signs for ABQ Sign Print for not only annual meeting but also Board Meeting advertisements and other events. Woody (via proxy) moved to purchase three signs at \$79.00 each. Matty seconded and it carried. Matty will follow up with Woody.
 - Dues is tabled until after annual meeting

- New Business: Annual meeting / National Night Out August 2, 2016
 - Shara is endeavoring to get the Mayor to attend, Trudy Jones will attend and has processed our registration
 - Shara called Kona Ice to get their truck / Menchie's has been contacted as well to see
 - Shara has secured Sports & Wellness to appear and make offers to residents who pay dues
 - Shara conferred with Shane Rodgers (Foothills commander) who will attend
 - Mario will again play music during the event from 6:30 to 7:30

- Woody is arranging for the portable toilet AND sound system
- Matty obtained the annual picnic items from Carole and will bring to the park at 5:00 p.m. on August 2nd and assist in organizing the picnic. Matty is bringing two (2) folding tables and several chairs along with a large Cooler.
- Peter has submitted a “Save the Date” email to the 400+ email addresses
- Still to do (with owner identified):
 - Twinkles the Clown – Shara will call her and if unavailable she will call Tall Paul or another option
 - Matty will work with Peter to get the announcements out for bylaws and elections
 - Shara’s son will put together our “job descriptions” upon email from Matty
 - Dave will put up the banner once delivered by Matty
 - Beverages and Ice will be purchased by Matty and reimbursement receipts submitted to Peter
 - Peter will handle getting door prizes
- Old Business: Annual Neighborhood Garage Sale: will occur Saturday, September 24, 2016. Ownership of organizing the event hasn’t been taken
- New Business: Carole has resigned, effective June 22, 2016. Need to recruit at least two new board members and some other volunteers.
- Bylaws changes proposed – Conflict of Interest proposal has been made and will be drafted by Matty and publicized on NextDoor
- VOTING to be done at Annual Meeting: Board positions opening for three (3) year terms are Carol’s, Kris’ and Woody’s. Only Woody running for re-election.
- There being no further business, the meeting was adjourned at 7:47 p.m.

Next meeting was confirmed for National Night Out on 2 August 2016. Jan will kindly “host” the September 20, 2016 meeting the following month.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the **Annual Meeting of the Association**

Date: 2 August 2016 – 6:00 p.m.

Location: Sunset Canyon Park on Larchmont NE, Albuquerque, NM 87111

The Meeting was held in conjunction with National Night Out, a nationwide “meet your neighbors” and gathering of neighborhoods to facilitate unity and increase awareness of safety issues.

Meeting was called to order by Nick Manole, President at approximately 6:45 p.m.

- Board members present:
 - Nick Manole, President
 - Matthew Connelly, Secretary
 - Shara Appenzeller
 - Justin Galvan
 - Dave Palmer
 - Peter Sinanian Treasurer
 - Woody Owens, Vice President

- Board members absent:
 - n/a

- Others present:
 - Marc LaChey, Neighborhood Patrol Committee
 - Steven Hile
 - Larry Wilson
 - Jan Mulkey
 - Mario the Music Man
 - A new Clown!
 - Numerous neighbors

- Minutes of the July Board Meeting
 - Approved

- **Host Schedule for the year remaining**
 - **September 20: Jan M.**
 - **October 18: Dave Palmer**
 - **November 15: Peter S.**
 - **December TBA: Nick**

- President’s Report:
 - Discussion was held with the general membership about areas of concern. Additionally, members of the neighborhood were directed to placards placed by the Appenzellers near the newly reconstructed play area

announcing the following potential volunteer opportunities:

- Website Coordinator
- Safety Patrol Liaisons – up to ten
- Landscaping Assistants
- Annual Picnic Chair
- Neighborhood Yard Sale Chair
- Easter Egg Hunt Chair (a potential volunteer was identified – need to follow up with Shara who may have taken the information)
- Annual Elections were held:
 - Justin Galvan nominated Forrest “Woody” Owens for re-election as an at-large board member. Upon acceptance, Owens was unanimously re-elected
 - Dave Palmer nominated Larry Wilson for election as an at-large board member to take Kris Cannaday’s vacated seat. Upon acceptance, Wilson was unanimously re-elected.
 - Matty Connelly nominated Steve Hile for election as an at-large board member to take Carole Rising’s vacated seat. Upon acceptance, Hile was unanimously elected.
 - The elections resulted in a full complement of nine (9) board members to serve. Officers to be determined per bylaws at next meeting.
- A vote was called by Secretary Matty Connelly concerning proposed ByLaws changes per the existing bylaw requirements. These had previously been distributed ten days prior to the event via the electronic mail list, the neighborhood Facebook page and upon a post on the NextDoor App. The changes were unanimously approved by call of the general membership with at least twenty-four (24) members approving through an “aye” vote. No “nay” votes were recorded.

1. Change to Article VII, Section 2. Currently written as: "Section 2. The standing committees shall be Membership, Neighborhood Patrol, and Hospitality, Website and Block Captain." Proposed change to: "The standing committees shall be Website, Membership / Communication, Hospitality (aka welcoming), Environmental / Landscaping, and Safety (aka Neighborhood Patrol).

2. Change “Article VIII – Dues” as follows, which currently reads to say: "Dues will be the amount set by the Executive Committee. Members may contribute to GHNA projects." The proposed change is to have this section read: "Article VIII: Finance. A budget shall be prepared during the June Executive Committee meeting and approved by a majority vote of the Board. Dues will be the amount set by the Executive Committee. Members may also contribute additional amounts to GHNA projects voluntarily"

3. Addition of a new Article as follows: Article X – Conflict of Interest: Whenever a director or officer has a financial or personal interest in any matter coming before the Executive Committee, the affected person shall (a) fully disclose the nature of the interest and have this disclosure recorded in the minutes, and (b) withdraw from discussion, lobbying, voting or otherwise participating in the matter. Any transaction or vote involving a potential conflict of interest shall only be approved when a majority of disinterested directors determine that it is in the best interests of the Association to do so.

- Treasury Report: Deferred to September
- District 8 Coalition:

- Significant Water discussion was had at the July 28 meeting of the Coalition; discussion was tabled until September meeting.
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome: Deferred – Justin Galvan to report in September
 - Environment/Landscaping: Deferred

 - Neighborhood Patrol: Deferred report
 - Officers and Trudy Jones appeared at the picnic/meeting and many expressed appreciation for their hard work. The Association donated some Kona Ice to the officers and Councilor Jones.
 - Website: Deferred
 - No action
- Old Business:
 - Deferred
- Old Business: Annual Neighborhood Garage Sale: will occur Saturday, September 24, 2016. **Ownership of organizing the event hasn't been taken by anyone.**
- New Business: Annual meeting / National Night Out August 2, 2016
 - It was determined that too many beverages were purchased, most likely due to the weather. Once we got the park cleaned up, the beverages were in need of storage / disposal. By vote of a quorum of Board members, the extra beverages were donated for use by a local school. Shara A. agreed to deliver these items.

 - VOTING to be done at Annual Meeting: Board positions opening for three (3) year terms are Carol's, Kris' and Woody's. Only Woody running for re-election.
- There being no further business, the meeting was adjourned at approximately 8:20 p.m.

Next meeting was confirmed for the September 20, 2016 meeting the following month.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 20 September 2016 – 6:30 p.m.

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:32 pm: Meeting was called to order by Nick Manole, President.

- Board members present:
 - Nick Manole, President
 - Matthew Connelly, Secretary
 - Shara Appenzeller (host of meeting)
 - Justin Galvan
 - Dave Palmer

- Board members absent:
 - Peter Sinanian Treasurer
 - Woody Owens, Vice President
 - Kris Cannaday (de facto resigned)
 - Carole Rising (resigned)

- Others present:
 - Marc LaChey, Neighborhood Patrol Committee
 -

- Minutes of the June Board Meeting
 - Approved

- Host Schedule for the year remaining
 - June: Woody
 - July: Shara (taking for Carole)
 - August 2 – Park event
 - September 20: Jan M.
 - October 18: Dave Palmer
 - November 15: Peter S.
 - December TBA: Nick

- President's Report:
 - ABQ Hours requested volunteers to assist if anyone is interested

- Treasury Report: Peter S did not attend. **Per last meeting:**
 - GHNA account had about \$15,200 after payment of Chief's OT invoices
 - Finance information remains published on the GHNA website but needs to be updated.

- Presently there are 870 homes in GH, 338 paying members.
- Audit not yet complete but will be prioritized
- District 8 Coalition:
 - No meeting in June. Next meeting July 28, 2016.
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome: Kris has resigned
 - Justin agreed to take on supervision of this committee going forward
 - Environment/Landscaping:
 - New plants are installed near Smiths
 - Dummy cameras remain on signs at the two main ingress access points. Feedback on having dummy cameras has been mixed.
 - Balance of Environmental budget is approximately \$100 at present (a correction to the agenda item).
 - Montgomery has issues with the overgrowth and bushes already
 - Neighborhood Patrol: Marc
 - Officers have done a good job of patrolling – suspicious vehicles and traffic stops have occurred, but nothing major in past two months. We have some brand new officers working the OT as well.
 - Schedule is set through August for officer contact person
 - Chief's OT will be expanding to daytime hours (9:00 through 3:00) once we can get the fourth volunteer to serve as officer contact.
 - Website:
 - No action
- Old Business:
 - Woody had investigated getting permanent signs for ABQ Sign Print for not only annual meeting but also Board Meeting advertisements and other events. Woody (via proxy) moved to purchase three signs at \$79.00 each. Matty seconded and it carried. Matty will follow up with Woody.
 - Dues is tabled until after annual meeting
- New Business: Annual meeting / National Night Out August 2, 2016
 - Shara is endeavoring to get the Mayor to attend, Trudy Jones will attend and has processed our registration
 - Shara called Kona Ice to get their truck / Menchie's has been contacted as well to see
 - Shara has secured Sports & Wellness to appear and make offers to residents who pay dues
 - Shara conferred with Shane Rodgers (Foothills commander) who will attend
 - Mario will again play music during the event from 6:30 to 7:30

- Woody is arranging for the portable toilet AND sound system
- Matty obtained the annual picnic items from Carole and will bring to the park at 5:00 p.m. on August 2nd and assist in organizing the picnic. Matty is bringing two (2) folding tables and several chairs along with a large Cooler.
- Peter has submitted a “Save the Date” email to the 400+ email addresses
- Still to do (with owner identified):
 - Twinkles the Clown – Shara will call her and if unavailable she will call Tall Paul or another option
 - Matty will work with Peter to get the announcements out for bylaws and elections
 - Shara’s son will put together our “job descriptions” upon email from Matty
 - Dave will put up the banner once delivered by Matty
 - Beverages and Ice will be purchased by Matty and reimbursement receipts submitted to Peter
 - Peter will handle getting door prizes
- Old Business: Annual Neighborhood Garage Sale: will occur Saturday, September 24, 2016. Ownership of organizing the event hasn’t been taken
- New Business: Carole has resigned, effective June 22, 2016. Need to recruit at least two new board members and some other volunteers.
- Bylaws changes proposed – Conflict of Interest proposal has been made and will be drafted by Matty and publicized on NextDoor
- VOTING to be done at Annual Meeting: Board positions opening for three (3) year terms are Carol’s, Kris’ and Woody’s. Only Woody running for re-election.
- There being no further business, the meeting was adjourned at 7:47 p.m.

Next meeting was confirmed for National Night Out on 2 August 2016. Jan will kindly “host” the September 20, 2016 meeting the following month.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 18 October 2016 – 6:30 p.m.

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:37 pm: Meeting was called to order by Forest “Woody” Owens, President.

- Board members present:
 - Woody Owens, President-elect
 - Matthew Connelly, Secretary
 - Steve Hile
 - Dave Palmer
 - Shara Appenzeller

- Board members absent:
 - Peter Sinanian Treasurer
 - Nick Manole, Vice President – elect
 - Larry Wilson
 - Justin Galvan

- Others present:
 - Jan Mulkey
 - Samee Connelly

- Minutes of the September
 - Approved without amendment

- Host Schedule for the year remaining
 - November 15: Peter S.
 - December TBA: Nick ?
 - January 17, 2017 Connellys --

- President’s Report:
 - Neighborhood Association registration must be submitted. Jan will find the email blast and forward to Woody for submission.

- Treasury Report: Peter S did not attend, but submitted prior report via email. It is adopted herein.
 - Audit not yet complete because of question of insurance
 - 501© 3 question also remains concerning compliance
 - Dave P. to follow up with Peter

- District 8 Coalition:
 - Seems to be falling apart – concerns over all officers retiring

- Tried to recruit Matty, who declined due to so much action to be done for GHNA
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome:
 - Justin agreed to take on supervision of this committee going forward. We are going to check to see if he is still willing to serve
 - Environment/Landscaping:
 - Nick unavailable – tabled until next meeting
 - Safety / Neighborhood Patrol: Marc
 - Chief's OT will be expanding to daytime hours (9:00 through 3:00) once we can get FOUR volunteers to serve as officer contact.
 - We need someone to help and apprentice under Marc to take over as he may not have time
 - Website:
 - No action – need volunteer to assist.
 - NEXTDOOR issues – Steve suggested getting a dummy account or using Nick Manole's account to serve as official "NextDoor"
 - Shara will get with NextDoor concerning setting up dummy account (Matt Piccorello).
 - Steve may take this on after evaluation of the website
 - Membership / Communication:
 - Samee will look into address list from Peter
 - Mock up for newsletter by Steve / Samee / Jan
 - Patrol / Crime – increase with your dues!
 - Nextdoor
 - Membership (with weblink)
 - At present, Dues seem to roll for a full year membership based on date of payment for each household.
 - This creates a rolling 12-month calendar of renewal needs / efforts. Consideration will be given to creating a "membership year". Dues increases will also be considered in the presentation. January meeting is the target
- Old Business:
 - Woody had investigated getting permanent signs for ABQ Sign Print for not only annual meeting but also Board Meeting advertisements and other events. Signs are to be purchased three signs at \$79.00 each. Jan agreed to follow up with ABQ Sign Print to help Woody. Will be done this time.
 - Volunteer positions discussed and prioritized
 - Annual Neighborhood Garage Sale: not a success

- Neighborhood Coordination – filled out everything at meeting, but need one more officer signature!
- New Business:
 - None acknowledged
- Follow up items for next meeting:
 - Signage from ABQ Sign Print
 - Peter needs to turn over the “lead” role on NextDoor at next meeting
 - Plan for accessing P.O. Box
 - Website needs to be updated with treasurer reports and minutes (Steve)
 - Steve will touch base with Peter to get access to website and take it off Peter’s plate
 - Membership proposal formulation possibly to be presented at future meeting in January via Samee and Steve
 - Peter will be contacted for the membership list by Samee before November meeting
 - Samee and Jan will work on putting things together for this and submit to Steve for format suggestions
 - Submission from Annual meeting needs to be timely made to Office of Neighborhood Coordination
- There being no further business, the meeting was adjourned at 7:58 p.m.

Next meeting was confirmed for November 15, 2016 with Peter S. to host.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 15 November 2016

Location: 12812 Cedarbrook NE, Albuquerque, NM 87111

The Meeting was called to order at 6:49 pm: Meeting was called to order by Woody Owens after the meeting had to be reconvened at a different venue.

- Board members present:
 - Woody Owens, President-elect
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Nick Manole, Vice President
 - Shara Appenzeller

- Board members absent:
 - Justin Galvan
 - Steve Hile
 - Dave Palmer
 - Larry Wilson

- Others present:
 - Samee Connelly

- Minutes of the Prior Board Meeting
 - Approved without amendment

- President's Report:
 - Postal rates were investigated
 - Every-door-direct rate \$0.17 but must be on Postcards
 - Other options shared; stick with postcard for now
 - Association Registration still needs to be finalized
 - Speedbump request for Landau – left to the residents

- Treasury Report: (Peter S.)
 - October balance \$11,539 opening, but deposited \$2260 (plus Paypal TBD)
 - Pending Chief's payment of \$832
 - Current balance \$14,199.57
 - Paypal takes about \$1.10 per membership
 - Once enough money is in there, we transfer to account
 - Audit – 2014 report is pending to be produced at January meeting
 - Liability Insurance has expired; Pending renewal investigation with George Gandy
 - Report is adopted herein.

- District 8 Coalition: (Matty)
 - No meeting; Matty has declined nomination as president of that organization and we will see how it pans out at 17 November meeting
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome (Justin):
 - Tabled - FTA
 - Environment/Landscaping (Nick):
 - Shara reported that her cactus has been the subject of thievery of the prickly pears and accused Nick and “his people” as likely culprits – describing them as “those yard people” – running off with a trash can full
 - Winter’s arrival means this committee gets to rest until February
 - Salt is expected on sidewalk of Montgomery between Sherre and Glenwood Hills Drive
 - Cash flow is accounted for at present
 - Safety / Neighborhood Patrol: Marc
 - Not here so Tabled
 - Need to investigate Key issue
 - Connelly’s volunteered to visit JT/Lomas substation to obtain key for the Dwyer Substation January
 - Proposal from Parking Lot Pre-meeting was the “host” is responsible - APPROVED
 - Need to hire/assign Safety Protégé for Marc
 - Chief’s OT will someday be expanding to daytime hours (9:00 through 3:00) once we can get FOUR volunteers to serve as officer contact.
 - Need more checking persons for the officers - RECRUIT
 - Website:
 - No action – need volunteer to assist.
 - Membership / Communication (Matty / Peter):
 - Samee Connelly volunteered to assist at last meeting – so Matty will still be involved
 - Membership 352/869 homes
 - NextDoor – possible GHNA Board ID?
 - Peter wants to remain lead; will follow up
 - Corporate Report was filed for Public Record with NM Department of State – unfortunately had to pay 200% of the fee due to lateness but renewed for one year
- Old Business:
 - ABQ Sign Print issue – Jan TBA
 - Volunteer recruitment push – TBD January

- Greater emphasis needs to be placed on customary forms of member communication (direct / bulk mail).
 - Plan for accessing P.O. Box by other Board members
 - Extra key from Post office (Schiff @ Eubank / Candelaria) \$10.00 and President should keep second key
 - Website needs to be updated with treasurer reports and minutes (Steve pending)
 - Steve has begun process to take it off Peter's plate
 - Membership proposal formulation possibly to be presented at future meeting in January via Samee and Steve
 - Peter emailed the membership list to Samee
 - Samee and Jan will work on putting things together for this and submit to Steve for format suggestions
 - Submission from Annual meeting still needs to be made to Office of Neighborhood Coordination
- New Business:
 - Membership Committee meetings to be formed in 2017 as part of membership drive; Connelly's likely to host
 - Follow up items for next meeting:
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - Peter wants to still be lead on NextDoor – promised to follow up to see if we can get a Board ID / profile for Board Postings
 - Budget needs to be presented at the January meeting and approved
 - Host Schedule for the year remaining
 - December: Nick – 10th
 - Main Dish requirement for every Board member
 - Peter - Rice
 - Shara – Salads
 - Connelly's - Lasagna
 -
 - January 2017: Connelly's
 - February:
 - There being no further business, the meeting was adjourned at 8:15 p.m.

Next meeting was confirmed for Nick's home at 6:00 on December 10th.

Submitted By: _____
Matthew L. Connelly, Secretary