

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 17 January 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The room was double booked, so a venue change to Nick's house was made secondary site. The Meeting was called to order at 6:44 pm: Meeting was called to order by Woody Owens.

- Board members present:
 - Woody Owens, President-elect
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Nick Manole, Vice President – elect
 - Justin Galvan
 - Shara Appenzeller
 - Steve Hile

- Board members absent:
 - Dave Palmer
 - Larry Wilson

- Others present:
 - Jan Mulkey
 - Samee Connelly
 - Additional list of neighbors attached

- Minutes of the Prior Board Meeting
 - Approved without amendment

- President's Report:
 - Report of Woody Owens
 - Marc LaChey has had to step down for health
 - Thanks to Matty and Peter for NextDoor postings
 - Confirmed the signs are UP!

- Treasury Report: (Peter S.)
 - Debit card compromised, but Wells Fargo has reimbursed everything
 - \$15,723.00 is current balance, plus savings and about \$350 in checks.
 - 360 of 869 homes currently participating
 - Proposed to do a once-per-year mailer reminding every home about GHNA and where the \$\$ goes
 - **John Lopez, Real Estate Agent offered to “sponsor” our mailing**
 - Jamie suggested to give people an option to “opt out” of the mailer (although if it is sponsored, less reason to diminish costs)
 - Report moved to be accepted by Matty / 2nd by Shara and adopted herein

- District 8 Coalition: (Matty)
 - Reported on upcoming meeting with safety possibilities – separate report

- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome (Justin):
 - Maybe update the bags? Justin to call Kris Cannaday to see if she has old samples
 - Communicate with John Lopez for additional sponsorship opportunities

 - Environment/Landscaping (Nick):
 - \$5 of dues goes to landscaping
 - City doesn't pull weeds or control common areas
 - Volunteers sought to help

 - Safety / Neighborhood Patrol:
 - Marc has had to resign for personal reasons
 - Kris Cannaday has agreed to maintain the Chief's OT patrol sign up sheet
 - New daytime signers (Frank – Jan's Husband; Mrs. Manole)
 - Chief's OT will be expanding to daytime hours (9:00 through 3:00) once we can get FOUR volunteers to serve as officer contact.
 - Babs suggested doing a GHNA sticker for mailboxes to promote membership and awareness

 - Website (Steve):
 - Steve reported on the revamp of the Website
 - Redesign to scale down to the "need to know" and maybe supplement with the additional "nice to know" options.

 - Membership / Communication (Samee / Jan):
 - Samee Connelly reported on the approach to membership drive, and showed the mock up flyer she had created to drop off

- Old Business:
 - Status on Board Insurance – Peter to follow up
 - Questions regarding halfway house at Sherrie & Magnolia and zoning raised – it turns out it is a Residential Facility for bipolar schizophrenic patient. Shara reported there are nurses and doctors
 - City licensing at Department of Mental Health will be contacted by Babs Mondschein and she will convey information to the GHNA Board
 - Peter to still be lead on NextDoor – can we get a "Board ID" / profile for Board Postings?

- Volunteer recruitment push
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - Follow up on Plan for accessing P.O. Box by other Board members
 - Extra key from Post office (Schiff @ Eubank / Candelaria) \$10.00 and President should keep second key
- New Business:
 - House on Manitoba with the construction projects of manufactured homes
 - Volunteer positions need to be stressed on NextDoor / FB / Website
- Follow up items for next meeting:
 - GHNA logo for “stickers” for membership – need to price it – Shara’s sister will help
 - Mailers TBD – follow up with John Sanchez
 - Board Insurance – Peter to follow up
 - Check with Babs on status of residential treatment center (Shara)
 - Status on Mailer for GHNA Patrol
 - **Budget** needs to be presented and approved
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - House on Manitoba with the construction projects of manufactured homes
- Host Schedule for the year remaining – signup sheet is circulated
 - 2/21 = Larry Wilson
 - 3/21 = Steve Hile
 - 4/18 = Woody Owens
 - 5/16 = Justin Galvan
 - 6/20 = Peter Sinanian
 - 7/18 = Jan Mulkey
 - 8/1 is TUESDAY – National Night OUT at the Park
 - 9/19 = _____
 - 10/17 = Shara Appenzeller
 - 11/21 = _____
 - 12/____ = Manole’s Xmas dinner & Car Show
- There being no further business, the meeting was adjourned at 8:02 p.m.

Next meeting was confirmed for February 21, 2017 with Larry to host – Larry has been made aware of picking up the key and putting us on the schedule for 3rd Tuesday in May as well (via emails post meeting)

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 21 February 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:32 pm: Meeting was called to order by Woody Owens.

- Board members present:
 - Woody Owens, President-elect
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Shara Appenzeller
 - Steve Hile
 - Dave Palmer
 - Larry Wilson

- Board members absent:
 - Nick Manole, Vice President – elect
 - Justin Galvan

- Others present:
 - Jan Mulkey
 - Samee Connelly
 - Additional list of neighbors
 -

- Minutes of the Prior Board Meeting
 - Approved without amendment

- President's Report:
 - Report of Woody Owens
 - Concern expressed over Substation Key issue; Host duties clarified to include signing us up for the Tuesday eve 3 months hence

- Treasury Report: (Peter S.)
 - Constant Contact was reimbursed for our annual membership
 - \$15,723.00 was January current balance, plus savings and about \$870 in checks.
 - 360 of 869 homes currently participating
 - After payments for Constant Contact and APD: approx. \$14,500 + \$500 in savings so Approximately \$15,700 or so
 - Follow up on once-per-year mailer reminding every home about GHNA and where the \$\$ goes – sponsored by John Lopez, Real Estate Agent (Matty to follow up in a week)

- Audit: has been completed for 2014 and was moved for approval by Larry, seconded by Shara and approved unanimously
- District 8 Coalition: (Matty)
 - Reported on safety possibilities presented at January meeting – see separate report
 - May try to use Nextdoor alert function? Could do training on how to use / sign up – consider for May meeting
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome (Justin):
 - Old Bags have been received from former Hosp. chair and will be dumped on Justin for his use this summer
 - Still need to collect new materials for this – Samee & Matty to assist
 - Communicate with John Lopez for additional sponsorship opportunities?
 - Environment/Landscaping (Nick):
 - \$5 of dues goes to landscaping
 - City doesn't pull weeds or control common areas
 - Volunteers sought to help
 - Safety / Neighborhood Patrol:
 - Kris Cannaday has agreed to maintain the Chief's OT patrol sign up sheet
 - New daytime signers – signup sheet distributed to Kris
 - Chief's OT has expanded to daytime hours (9:00 a.m. or 2:00 p.m.)
 - Other neighbors in attendance volunteered to assist and their contact info will be passed onto Kris
 - Website (Steve):
 - Steve reported on the revamp of the Website (pending subcommittee)
 - Redesign to scale down to the "need to know" and maybe supplement with the additional "nice to know" options. TBD within the next month
 - Membership / Communication (Samee / Jan):
 - Pending Sanchez' mailer
- Old Business:
 - Mailers TBD – follow up with John Sanchez (Matty)
 - Board Insurance – Peter obtaining and we will follow up
 - Volunteer positions continue to be stressed on NextDoor / FB / Website
 - Status on Board Insurance – Peter to follow up
 - Babs M. did convey information to the GHNA Board re investigation with City licensing at Department of Mental Health and various other agencies.

It was a difficult investigation process and she could not get confirmation of any regulations of this. Neighbors agreed to remain vigilant, keep in touch, keep in communication.

- Questions had arisen regarding halfway house at Sherrie & Magnolia could not be resolved; additional concerns were raised about this likely bipolar schizophrenic person and rolling joints just beyond residents' property lines. APD will not act on such a nuisance.
- New Business:
 - Babs M. agreed to find out the legality of Tyvek home issue and report to Board for intervention -- House on Manitoba with the construction projects of manufactured homes
 - Lora Bright inquired about speeding issue
 - Volunteer positions still need to be stressed on NextDoor / FB / Website
 - There is now a mobile camera APD wireless stanchion at the trailhead at the Trails of High Desert (per Steve)
 - After much prodding (i.e. begging), Claudia S. and Lora B. agreed to co-chair the annual picnic!!!!
- Follow up items for next meeting:
 - Easter Egg Hunt: Jamie to follow up with Kris; inventory still needed. Matty will search for any prior "checklists"; Perhaps get someone to reach out to Carole to see if she has any lingering materials (stuffed animals; checklists)
 - **Budget** still needs to be presented and approved
 - Audit 2015 needs to be begun
 - Board Insurance – Peter obtaining and we will follow up
 - Mailers: Were they delivered?
 - Babs M. agreed to find out the legality of Tyvek home issue and report to Board for intervention -- House on Manitoba with the construction projects of manufactured homes
 - Claudia S. is contacting Sara Mancini to see about other awareness practices that have been successful in other NA's
 - GHNA logo for "stickers" for membership? Garden signs on corrugated board?
 - Steve took ownership of the mobile camera inquiry with APD for ingress / egress points
 - Nextdoor alert function? Could do training on how to use / sign up – consider for April/May meeting
- Host Schedule for the year remaining – signup sheet is AMENDED as follows:
 - 3/21 = Justin Galvan
 - 4/18 = Steve Hile
 - 5/16 = Woody Owens
 - 6/20 = Peter Sinanian
 - 7/18 = Jan Mulkey
 - 8/1 is TUESDAY – National Night OUT at the Park

- 9/19 = _____
- 10/17 = Shara Appenzeller
- 11/21 = _____
- 12/____ = Manole's Xmas dinner & Car Show

- There being no further business, the meeting was adjourned at 7:56 p.m.

Next meeting was confirmed for March 21, 2017 with Justin to host – Justin will be made aware of picking up the key and putting us on the schedule for 3rd Tuesday in June (via emails post meeting)

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 21 March 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:40 pm: Meeting was called to order by Woody Owens.

- Board members present:
 - Woody Owens, President
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Shara Appenzeller
 - Justin Galvan
 - Dave Palmer
 - Nick Manole, VP

- Board members absent:
 - Steve Hile because he has shingles and we didn't want him here
 - Larry Wilson

- Others present:
 - Jan Mulkey
 - Additional list of neighbors circulated

- Minutes of the Prior Board Meeting
 - Approved without amendment

- President's Report:
 - Report of Woody Owens
 - **April 29 is Great American Cleanup – Trim down yard waste 9:00 – noon Woody to get us registered**
 - **Woody to do survey on Office of Neighborhood Coordination**
 - The buildup of little houses on Manitoba is still being monitored

- Treasury Report: (Peter S.)
 - Budget was submitted for approval and Matty C. made a motion to approve. Seconded by Dave and approved.
 - Board insurance remains an issue on the table for completion – we may have been operating without for the past year.

- District 8 Coalition: (Matty)
 - No meeting. Next meeting 3/23

- GHNA Activity/ Committee Reports:

- Environment/Landscaping (Nick):
 - \$5 of dues goes to landscaping; City doesn't pull weeds or control common areas
 - **Volunteers sought to help for 4/22 event from 9:00 – noon.**
- Safety / Neighborhood Patrol: No report
- Website (Steve):
 - Absent, but Subcommittee meetings to continue
- Membership / Communication (Samee / Jan):
 - The Sanchez Mailer may have gotten confused with advertisement, so the Board agreed that future mailers would need to represent more completely that it is an OFFICIAL board function
 - Still open to communicate with John Lopez for additional sponsorship opportunities
- Old Business:
 - Board Insurance – Peter obtaining and we will follow up
 - Volunteer positions continue to be stressed on NextDoor / FB / Website
 - Crosswalk lights issue was brought up at last meeting (but ownership of this issue was not recorded for follow up – volunteers?)
 - Questions remain regarding halfway house at Sherrie & Magnolia; additional concerns were raised anew about this likely bipolar schizophrenic person behaving more erratically, and thus far there has not been police action.
- New Business:
 - PNM Grant for 51 trees!
 - National Night out event is fast approaching. Volunteers needed for various tasks!
- Follow up items for next meeting:
 - Easter Egg Hunt: Jamie to follow up with Kris; inventory still needed. Matty will search for any prior “checklists”; Perhaps get someone to reach out to Carole to see if she has any lingering materials (stuffed animals; checklists)
 - Audit 2015 & 2016 still pending
 - Claudia S. will obtain speaker for April or May meeting – Jill Garcia. This could prod revival of block captain programs
 - Nextdoor alert function? Could do training on how to use / sign up – consider for June meeting, or possibly September with advertisement to be done at the Annual Picnic.
- Host Schedule for the year remaining – signup sheet is AMENDED as follows:
 - 4/18 = Steve Hile
 - 5/16 = Woody Owens
 - 6/20 = Peter Sinanian

- 7/18 = Jan Mulkey
- 8/1 is TUESDAY – National Night OUT at the Park
- 9/19 = _____
- 10/17 = Shara Appenzeller
- 11/21 = _____
- 12/____ = Manole's Xmas dinner & Car Show

- There being no further business, the meeting was adjourned at 7:46 p.m.

Next meeting was confirmed for April 18, 2017 with Steve Hile to host –Reminder to pick up the key and putting us on the schedule for 3rd Tuesday in JUNE and JULY (via emails post meeting).

REMINDER Pickup time is during the 8 to 5 business hours of the substation window, which allegedly closes at 5:00 but I have heard getting there after 4:45 can be dicey. I think it is possible to pick it up the day before the meeting if necessary.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 18 April 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:36 pm: Meeting was called to order by Woody Owens.

- Board members present:
 - Woody Owens, President
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Steve Hile
 - Larry Wilson
 - Shara Appenzeller
 - Justin Galvan

- Board members absent:
 - Dave Palmer
 - Nick Manole

- Others present:
 - *James / Jamie Levy*
 - *L. Bright*
 - *D. Rifkin*
 - *S. Spensley*
 - *C. Segura*

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- Minutes of the Prior Board Meeting
 - Approved without amendment

- President's Report:
 - Report of Woody Owens
 - Easter Egg Hunt was a rousing success:
 - L. Bright and Levy's get accolades on a fantastic event
 - April 29 is Great American Cleanup – Trim down yard waste 9:00 – 12:00
 - The buildup of little houses on Manitoba is being monitored

- Treasury Report: (Peter S.)
 - Easter Egg Hunt netted 4 new resident members!
 - Lottery will be done for \$50 gift card before next meeting
 - PO box renewal / Chiefs overtime and other annual renewal costs.
 - Membership is up to 43% - highest in awhile
 - \$16,000+ is current balance, plus savings

- District 8 Coalition: (Matty)
 - Dave covered last visit – separate report was submitted
- GHNA Activity/ Committee Reports:
 - Hospitality/Welcome (Justin):
 - Old Bags stored at Connelly's – To be held there until Committee ready to distribute
 - Still need to collect new materials for this – Samee & Matty to assist
 - Environment/Landscaping (Nick):
 - No report
 - Volunteers sought to help for April 22
 - Citywide GA Cleanup is 4/29
 - Safety / Neighborhood Patrol:
 - Kris Cannaday still maintaining Chief's OT patrol sign up sheet
 - To be contacted regarding missed shifts
 - Chief's OT has expanded to daytime hours (9:00 a.m. or 2:00 p.m.) but they are not necessarily consistent. Potentially need to follow up. Claudia had a sheet in her mailbox but they never knocked or rang bell
 - Website (Steve):
 - Steve reported on the revamp of the Website (pending subcommittee)
 - Redesign to scale down to the "need to know" and maybe supplement with the additional "nice to know" options. TBD within the next month
 - Subcommittee meeting to be held at Peter's this month
 - Membership / Communication:
- Old Business:
 - Board Insurance – Peter obtaining and we will follow up
 - mobile camera APD wireless stanchion at the trailhead at the Trails of High Desert (per Steve)? Will follow up
 - Paul from Sherrie & Magnolia issue could not be resolved; additional concerns were raised about this likely bipolar schizophrenic person - APD will not act on such a nuisance, although patrol visits have increased.
 - Volunteer positions still need to be stressed on NextDoor / FB / Website
- New Business:
 - Lora Bright to take over some website controls from Steve
 - Lora called in 242-cops on suspicious vehicle
 - Steve took ownership of the mobile camera inquiry follow up
 - Guest Speaker Series idea raised by Steve
 - Next meeting is Jill from APD
 - New DA was a suggestion, as was Mobile Command guy from APD

- NextDoor demo meeting should be set up after National Night out
 - Change approach to the meeting to minimize some of the “business” and leverage this as a “membership drive”
 - “Sponsor a patrol” idea where a single household would “donate” it
 - PNM tree grant investigation – MAY 2018!
 - Placque brought up to memorialize Steve Hanks -- \$180. Board will likely commit 50/50 match
 - New Cedar at the Dog Park!
- Follow up items for next meeting:
 - Audit 2015 needs to be completed
 - Budget from 2015 could not be located
 - Board Insurance – Peter obtaining and we will follow up with submitted quote
 - Matty to advise Kris C concerning issues with Chief’s OT
 - Matty and Jamie will follow up at Schiff substation re: lock mailboxes and possible Blue outgoing mailbox for neighborhood somewhere
 - Nextdoor “free postcards” discussion -
 - Set training for September meeting?
 - Amazon movie night screen items – should we buy one?
 - Contact Susan Spensley with links / emails regarding Placque
 - Matty to equip Lora / Claudia with inventory for 8/1 national night out picnic before June Meeting
 - Host for November meeting
- Host Schedule for the year remaining – signup sheet is AMENDED as follows:
 - 5/16 = Woody Owens
 - 6/20 = Peter Sinanian
 - 7/18 = Jan Mulkey
 - 8/1 is TUESDAY – National Night OUT at the Park
 - 9/19 = Levy’s
 - 10/17 = Shara Appenzeller
 - 11/21 = _____
 - 12/____ = Manole’s Xmas dinner & Car Show
- There being no further business, the meeting was adjourned at 7:57 p.m.

Next meeting was confirmed for May 16, 2017 with Woody Owens to host – acknowledged to pick up the key and confirm putting us on the schedule for 3rd Tuesday in June and July

Submitted By: _____
 Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: May 16, 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:34 pm: Meeting was called to order by President Owens.

- Board members present:
 - Woody Owens, President-elect
 - Matthew Connelly, Secretary
 - Nick Manole, Vice President – elect
 - Justin Galvan
 - Shara Appenzeller
 - Dave Palmer
 - Larry Wilson
- Board members absent:
 - Peter Sinanian Treasurer (submitted written report)
 - Steve Hile
- Others present:
 - *J & J Levy*
 - *C. Segura*
 - *L. Bright*
 - *J. Mulkey*
 - *And see attached sheet*
- Minutes of the Prior Board Meeting
 - Approved without amendment. Moved by Dave; Seconded by Larry
- President's Report:
 - Report of Woody Owens
 - High Desert development meeting was held. Owens and Manole attended, but the concerns over too much development were of no concern
 - Attended “Coffee with a Cop” at McDonalds and it was a nice way to meet up with an officer.
 - Our President, Woody Owens, invited District Attorney Raul Torres to come speak with our neighborhood association for the June 20, 2017 meeting. He accepted! All neighbors of GHNA are welcome to come hear from our elected law enforcement official at the Dwyer Substation, 12700 Montgomery NE, Albuquerque, NM 87111

- **GUEST SPEAKER: Jill Garcia, APD Crime Prevention Specialist: Materials handed out & discussed the Block Captain program**
 - 22 Neighbors attended this meeting
 - **Materials included “no soliciting: signs; Crime prevention pamphlets**
 - Ms. Garcia talked about many substation services, including prescription drug disposal, community information, signs and stands for slowing down traffic, etc. and report or traffic incident forms to fill out. They do NOT have dispatch equipment to provide an officer to report to a call, so using telephone on 242-cops or 911.
 - Ms. Garcia is the contact to conduct “walk the block” programs for crime prevention issues where she will come out with your neighbors and walk down the street identifying obvious issues of concern leaving you vulnerable to burglary or other crimes, and some simple steps that can be taken to curb those noticed concerns. Call her at 768-2220 to arrange for a Walk the Block
 - Lt. Bret White is now acting commander while Cmdr. Rodgers is serving as interim Deputy Chief.
 - Crime mapping: Last 90 days of our area
 - **Residential Burglary numbers are quite LOW for our area. Hooray!**
 - #1 was “fraud” or ID theft, which is probably capturing the GH Shopping Center incidents;
 - 6 auto burglaries in this area
 - When hiking, do not leave items in a vehicle parked near trailheads
 - Ms. Garcia is quite concerned about the growing numbers of guns and ammo being stolen out of vehicles, so park your cars **INSIDE** the garage and lock up those magazines and weapons. **Leaving them in the car is a terrible idea, particularly for a non-garaged vehicle.**
 - Auto theft is on the rise and of concern as well. Check the APD pamphlets for hints on avoidance of risk
 - GH Neighborhood has only TWO (2) active blocks in neighborhood watch - 13400 block of Desert Hills Place and 4900 block of Glenwood Hills.
 - **NO OTHER BLOCKS ARE ACTIVE NEIGHBORHOOD WATCH!!!!**
 - Innovative ideas on crime prevention included HOA-sanctioned neighborhood cameras; advertising new homes for sale to our neighbors so you can “pick your neighbor”
 - **To form a neighborhood watch:**
 - **Contact APD Crime Prevention office 244-6644**
 - **Gather commitments from at least 50% of nearby homes**
 - **Host a meeting and identify a captain (or co-captains)**
 - **Get training and then be an active group!**

- Treasurer's Report review and approval
 - Month-end April finance report and prior 2017 reports are stored in the [GHNA 2017 documents](#) file (link in EMAIL). We ended the month of April with \$16,335 in total association cash. We gained 2 net **new** members. We are still at 43%. Peter working on new postcard mailing for the month. There may be additional checks to be deposited in PO Box and there have been five Pay Pal payments since our last meeting.
- BUDGET submission and approval – The 2017 budget is saved **on the shared drive**. This same file contains the 2016 budget. There was no approved 2015 budget.
- Status on Audits – Dave is working on these. Budget for 2015 (does not exist) and for 2016 (see above).
- Board Insurance status – they declined our application so I went back to our original provider, The Walker Agency. Linda Walker is saying that in order to provide insurance, we need both General Liability for the association and also Board of Directors Liability. General Liability protects GHNA if someone gets hurt as a result of something they claim is GHNA's fault. Board insurance protects the board if we get sued by an association member for a DECISION we made. They are going to provide a quote for both policies.
- District 8 Coalition – (No meeting until May 25th so TABLE until JUNE)
- GHNA Activity/ Committee Reports:
 - Safety / Neighborhood Patrol: Kris
 - Regarding missed patrols on Chief's OT – Shara is collecting sheets so we can give "what for" to the office in charge of this.
 - Hospitality/Welcome (Justin):
 - Bags transferred to Justin on "old vendors" who would participate and all of the empty bags.
 - Environment/Landscaping (Nick):
 - No report
 - Website (Steve / Lora):
 - Lora is in process of updating
 - Membership / Communication (_____):
 - Raffle held for the gift card – Pick a number done by young master Levy. #49 was selected – Chris Loeffel at 13124 Cedarbrook
- Old Business:
 - Board Insurance – David is filling out the application and will follow up with Peter obtaining an quote
 - Jan to advise Kris C concerning issues with Chief's OT to ensure we get sign up sheets; Shara to contact C – OT person concerning missed shifts and whether we can get notified if nobody has signed up for shift
 - Jamie followed up at Schiff substation re: lock mailboxes for community are not recommended; don't deposit into Blue outgoing mailboxes for overnight; there is a method to get scanned photos of the mail that gets deposited – "informed delivery"
 - Susan Spensley regarding Placque:

- \$90.00 up front approved for plaque; Ms. Spensley's folks will have to raise the remainder.
- New Business:
 - Update on Carol R – former board member
 - Inquiry regarding Police sign in Neon
- Follow up items for next meeting:
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - Amazon movie night screen items – should we buy one? TABLED
 - Nextdoor “free postcards” discussion -
 - Set training for September meeting?
 - Matty to equip Lora / Claudia with inventory for 8/1 national night out picnic before June Meeting
 - Host for January Meeting in 2018
 -
- Host Schedule for the year remaining
 - 6/20 = Peter Sinanian
 - 7/18 = Jan Mulkey
 - 8/1 is TUESDAY – National Night OUT at the Park
 - 9/19 = Dave Palmer
 - 10/17 = Shara Appenzeller
 - 11/21 = Levy's
 - 12/____ = Manole's Xmas dinner & Car Show
- There being no further business, the meeting was adjourned at 8:21 p.m.

Next meeting was confirmed for **June 20 with Sinanian** to host.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: July 18, 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:37 pm: Meeting was called to order by President Owens.

- Board members present:
 - Woody Owens, President
 - Matthew Connelly, Secretary
 - Peter Sinanian, Treasurer
 - Dave Palmer
 - Larry Wilson
 - Shara Appenzeller
 - Nick Manole, Vice President
- Board members absent:
 - Steve Hile
 - Justin Galvan
- Others present:
 - *J & J Levy / C. Segura / L. Bright / And see attached sheet*
- Minutes of the Prior Board Meeting - Deferred to next month
- President's Report:
 - Report of Woody Owens
 - Circulated Easter Egg Hunt flyer; debrief on some successes from Hunt
 - ABCWUA has been contacted about the pumping station grass dying.
- Treasurer's Report review and approval
 - GHNA documents now on OneDrive: <https://1drv.ms/f/s!AoVU4yR9n2nNwHyXSHCyA4RrGCxH> stored in the [GHNA 2017 documents](#) file
 - Ended June with \$16,378 in account.
 - No unusual expenses. Renewal of Corporate report for Secretary of State.
 - No NET new members. Membership is 376 households of 869
 - Board Insurance status – the Walker Agency has failed to follow up. Linda Walker is saying that in order to provide insurance, we need both General Liability for the association and also Board of Directors Liability. General Liability protects GHNA if someone gets hurt as a result of something they claim is GHNA's fault. Board insurance protects the board if we get sued by an association member for a DECISION we made. We need a quote for both policies, but the lapse in coverage is causing heartburn.
- District 8 Coalition – (No meeting until July 27th so TABLE until September)

- GHNA Activity/ Committee Reports:
 - Safety / Neighborhood Patrol: Shara on behalf of Kris
 - Day patrol has occurred; Jan's night patrol still was missed patrols
 - Follow up needs to be done on patrols which have occurred
 - New system for Peter to receive sheets at Board Meetings so he can cross reference invoices with actual appearance
 - Will Neighbors wear GHNA Patrol hats?
 - Hospitality/Welcome:
 - Justin's term is ending and not intent on running for re-election
 - Environment/Landscaping (Nick):
 - Montgomery pipe bursting has caused a huge headache and we must make a claim;
 - Median weeds has been wll controlled.
 - Website (Steve / Lora):
 - Lora is in process of updating. Minutes and financial reports have been uploaded through recent meetings
 - Membership / Communication (_____):
 - NATIONAL NIGHT OUT PLANNING:
 - CS and LB are on it
- Old Business:
 - Motion to Amend Minutes of prior meeting to reflect prior donation by Matt, seconded by Peter; Motion carried with a 6-1 vote
- New Business:
 - Canyon Court house zoning issue was raised again. Some comical suggestions were made on remedies, but overall we have no power
- Follow up items for next meeting:
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - Elections portion of Annual meeting to be organized by Matty
 - Status on Board Insurance
- Host Schedule for the year remaining
 - 8/1 is TUESDAY – National Night OUT at the Park
 - 9/19 = Jan Mulkey
 - 10/17 = Shara Appenzeller
 - 11/21 = Levy's
 - 12/____ = Manole's Xmas dinner & Car Show
 - January 2018: _____
- There being no further business, the meeting was adjourned at 7:47 p.m.

Next meeting was confirmed for **National Night Out!**

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the ANNUAL Meeting

Date: 1 August 2017

Location: Sunset Canyon Park on Larchmont

The Meeting was called to order around 6:30 pm: Meeting was called to order by Woody Owens on the PA system.

- Board members present:
 - Woody Owens, President-elect
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Shara Appenzeller
 - Steve Hile
 - Dave Palmer
 - Larry Wilson
- Board members absent:
 - Nick Manole, Vice President
 - Justin Galvan
- Others present:
 - The whole darn neighborhood! The meeting had been well publicized on NextDoor, through the monthly newsletter and signage posted at all three (3) entrances to the neighborhood.
- President's Report:
 - Report of Woody Owens informed the entire neighborhood of GHNA efforts.
 - Inquiry was made on having Food Trucks instead of Potluck. There seemed to be overwhelming support for Food Trucks
- ELECTIONS were held
 - Nick Manole was re-elected to the Board for a three (3) year term
 - Peter Sinanian was re-elected to the Board for a three (3) year term
 - James Levy was elected to the Board for a three (3) year term in the seat vacated by J. Galvan
- Additional items
 - No issues or motions were made from the general membership
 - A volunteer agreed to run the yard sale
 - Kirtland AFB working dog presentation was a smash
- There being no further business, the meeting was adjourned at ~ 7:55 p.m.

Submitted By: _____

Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 19 September 2017

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:35 pm: Meeting was called to order by Woody Owens.

- Board members present:
 - Woody Owens, President
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - James Levy
 - Shara Appenzeller
 - Steve Hile
 - Dave Palmer
 - Larry Wilson

- Board members absent:
 - Nick Manole, Vice President

- Others present:
 - Claudia Segura
 - Jamie Levy
 - Jan Mulkey HOSTed

- ELECTION OF OFFICERS
 - Larry Wilson nominated the entire slate of officers to serve again
 - James Levy seconded
 - It was approved by acclamation

- Minutes of the TWO Prior Board Meetings of July and August
 - Approved without amendment

- President's Report:
 - Report of Woody Owens
 - RE: Annual meeting – outstanding event
 - Accolades to Claudia and Lora for well attended and stellar event
 - Peter reported \$750.00 collected for a net increase of 2% of neighborhood for total of 44%
 - Weather was noted as a factor
 - Office of Neighborhood Coordination meeting / open house
 - Well attended by about 75 NA's
 -
 - Chris Peetz presented his doorknob hanger that had been left around already

- Concern was based on having learned a resident considered turning his home into a Bed & Breakfast
 - Doesn't think it is zoning permitted
 - Agreed to follow up on finding out about Air BnB and such things afoot in the neighborhood
- Treasury Report: (Peter S.)
 - Restatement of success of picnic as recruitment
 - Cash in accounts is over \$17,000
 - Expenses due for picnic
 - Insurance issue remains open
 - Peter is trying to get application submitted
 - Steve Hanks placque will be expense to show up \$90.00
 - Patrol invoices are well behind from APD
- District 8 Coalition: (Matty)
 - 7/27 meeting: District 8 Coalition Summary report (7/27 7:00 – 8:30 pm): David T. Harper, Office of Inspector General at CABQ. Independent oversight can be requested for matters of City interest, but many people are unaware of the existence of this office. Goal is to identify areas where government can increase efficiency while promoting ethical, fiscal and legal accountability. Mission is to prevent, deter and sanction fraud in government as a steward of the City funds. Any citizen can raise an issue anonymously or overtly with email to tipsnow@cabq.gov or 768-4847 (768-TIPS)
- GHNA Activity/ Committee Reports:
 - Safety / Neighborhood Patrol: Kris
 - Questions raised concerning whether we can get a coordinator in to attend our meetings; advertisement to be done to recruit
 - Woody raised possibly a third patrol
 - Hospitality/Welcome ():
 - Mary Rosecop agreed to take this on as a volunteer!
 - Slice Parlor donated tonight's pizza, by the way and may be interested in couponing
 - Environment/Landscaping (Nick):
 - No report
 - Website (_____):
 - No action – need volunteer to assist and take over for Lora who could not attend
 - Membership / Communication (_____):
 - Samee Connelly volunteered to assist Peter previously, but no action needed at present
- Old Business:

- Did someone facilitate Neighborhood Garage Sale on September 23, 2017
 - Sue Kelly volunteered; set up to pay by debit – what does Ms. Kelly need to do
 - Peter volunteered to follow up and send her email
- Volunteer positions always need to be stressed on NextDoor / FB / Website – Matty volunteered to do this
- New Business:
 - Concerned neighbor has expressed angst over a “business” being opened
 - Casa Mi Abuelas, LLC was located on the web
 - Hospice care – Larchmont and Manitoba
 - Belief is that it is being run as a corporate operation at this point
 - Levy’s live next door to this place and had no complaints, really
- Open session comment
 - Claudia advised two new block captain / neighborhood watch groups organized formally within GHNA region
- Follow up items for next meeting:
 - Matty agreed to follow up with Babs re: her past research into regulated homes
 - Woody agreed to contact ONC to ask what could be done on Casa Mi Abuelas, LLC and the Air BNB issue raised by Mr. Peetz
 - Woody agreed to contact APD substation to see if we can get a Chief’s Overtime rep to discuss this at the October meeting
 - Steve and Peter agreed to put together a Postcard size flyer to promote safety and neighborhood patrols to try and boost for Holiday Security alerts
 - List of possible commenters / speakers to be solidified (possibles)
 - Chief’s overtime – Woody to obtain for October
 - Block Captain speakers – Claudia to obtain for November elected block captains
 - Nextdoor primer on how to use website – Possible for January?
- Host Schedule for the year remaining
 - 10/17 = Shara Appenzeller
 - 11/21 = Levy’s
 - 12/____ = Manole’s Xmas dinner & Car Show
 - January 16, 2018 = Connelly’s
- There being no further business, the meeting was adjourned at 7:52 p.m.

Next meeting was confirmed for 10/17 with Shara to host.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 10/17/17

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:35 pm: Meeting was called to order by Nick Manole.

- Board members present:
 - Matthew Connelly, Secretary
 - Peter Sinanian Treasurer
 - Nick Manole, Vice President
 - Shara Appenzeller
 - James Levy
 - Dave Palmer
 - Larry Wilson

- Board members absent:
 - Woody Owens, President
 - Steve Hile

- Others present:
 - Numerous members of the neighborhood; about 20 people total

- Minutes of the Prior Board Meeting
 - Moved by Larry, seconded by Peter, approved without amendment

- President's Report:
 - Report tabled due to absence of President

- Treasury Report: (Peter S.)
 - As of end of September, \$17028.11.
 - Expenses (including garage sale ad, postage and picnic reimbursements = \$239.00)
 - \$750 dues deposited
 - Another \$2000 went into the account since, but the police department invoice totals nearly that much.
 - Total net membership change is +2
 - Quotes for liability insurance have been obtained but they are merging liability insurance with D&O coverage.
 - D&O insurance quote for \$950.00
 - Report is adopted herein.

- District 8 Coalition: (Matty)
 - Written report filed. Further explanation was given on the ACLU.

- GHNA Activity/ Committee Reports:
 - Safety / Neighborhood Patrol: Kris
 - David moved to increase for the holiday season to 2 days and one night patrol (4 hours each) from November 15th through January 15th, and revisit the success thereafter. Seconded by James and carried.
 - Shara volunteered to notify Kris
 - Chief's OT will be expanding to daytime hours (9:00 through 3:00) once we can get FOUR volunteers to serve as officer contact.
 - Hospitality/Welcome (Mary Rosecop):
 - Mary Rosecop agreed to take this on as a volunteer!
 - Packets still to be updated
 - Matty to follow up via email with volunteer for Hospitality
 - Environment/Landscaping (Nick):
 - Median damage from the burst pipe was addressed with the City. Two rocks and gravel were initially put down.
 - Nick transplanted some cactus and will likely put some others
 - Larchmont & Calle de Tierra got cleared out with heavy equipment (finally)
 - Shara cleared out the Sherre to Glenwood Hills detritus that is not maintained by the actual owners of the adjacent properties
 - Motion made by Matty to cease and desist from prior acts of undertaking on behalf of GHNA to shovel private property as has been done in the past. Seconded by Larry; carried without opposition.
 - Shara volunteered to write the City about the hazard created at Sherre/Magnolia which is now without a roof
 - Website (Lora K.):
 - President's message has been updated
 - Membership / Communication (Peter):
 - 44% is current membership
- OPEN FLOOR:
 - Park on Cedarbrook question = it's actually a ABCWUA pump station
 - Complaints about Santa Fe Company door hangers
 - Matty will ask Woody to advise the company it can no longer issue sanctioned door hangers
- Old Business:
 - Woody agreed to contact ONC to ask what could be done on Casa Mi Abuelas, LLC and the Air BNB issue raised by Mr. Peetz

- Woody agreed to contact APD substation to see if we can get a Chief's Overtime rep to discuss this at the October meeting
 - Steve and Peter agreed to put together a Postcard size flyer to promote safety and neighborhood patrols to try and boost for Holiday Security alerts
 - List of possible commenters / speakers to be solidified
- New Business:
 - Drone issue raised by Dave; he has been in touch with the FAA and the City looking into regulatory enforcement
 - Request to consider quarterly changes to meeting schedule tabled
 - Date needed for December meeting
 - Trial basis proposed for hard copy of Newsletter via email – printed and mailed along with membership drive
 - Follow up items for next meeting:
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - Nick volunteered to look into screen printing hats for neighbors walking the neighborhood
 - Claudia will contact other Neighborhood Associations to see if they have general liability and D&O insurance – convey to Peter and Matty
 - Matty will ask Woody to advise the Santa Fe company it can no longer issue sanctioned door hangers
 - Matty to follow up via email with volunteer for Hospitality
 - Shara volunteered to write the City about the hazard created at Sherre/Magnolia which is now without a roof
 - Peter will do newsletter (Matty will send Peter Volunteer options and crime stats)
 - Matty to provide updated information to Lora for website
 - James will follow up on
 - Host Schedule for the year remaining
 - 11/21 = Levy's - Block captains
 - 12/9 = Manole's Xmas dinner potluck & Car Show
 - January 16, 2018 = Connelly's
 - There being no further business, the meeting was adjourned at 8:09 p.m.

Next meeting was confirmed for 11/21 with Levy's to host.

Submitted By: _____
Matthew L. Connelly, Secretary

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting

Date: 11/21/17

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:35 pm: Meeting was called to order by Woody Owens.

- Board members present:
 - Woody Owens, President
 - Matthew Connelly, Secretary
 - Steve Hile
 - James Levy
 - Peter Sinanian Treasurer
 - Nick Manole, Vice President

- Board members absent:
 - Dave Palmer
 - Larry Wilson
 - Shara Appenzeller

- Others present:
 - Two additional members of the neighborhood

- Minutes of the Prior Board Meeting
 - Moved by Steve, seconded by James, approved without amendment

- GUEST SPEAKER: Claudia Segura – Block Captain program
 - Ms. Segura has become a block captain for her street and explained the program.
 - Contacted Jill and Steve Sink from the city and got the meeting scheduled
 - Claudia hosted the meeting and she was elected block captain
 - After meeting, Jill did a property walk and offered in home consultation on security measures.
 - APD staffing is 848 right now, and low “on the street” right now is 442 which is down from ideal 552 on the street.
 - Melissa Smith of Calle de Tierra is new block captain and was on the local KOB news concerning mail theft recently
 - Extra patrols (free) are being done too due to camera footage
 - Other ideas include ---- Businesses and private parties can sign up for SCAN with APD to capture video
 - Police will come for field briefings in the ‘hood if you request
 - Time commitment is a couple of minutes per week

- President’s Report:
 - Woody contacted Chief’s Overtime and gave a report on how seriously

APD takes this program. They conceded there were some recent date/address issues, but that seems to have resolved. Peter is also getting a copy of the signed sheet and the invoices via email now! The “rolling sign-up” sheet system is not ideal, so if we can deal with some other program it might be better.

- New IDO ordinance people and ONC were contacted concerning the residential treatment homes/rehab/ALF/etc. All are under current zoning as “one” type of home. License is required by State regulation, and issued by the City. Under the new zoning plan, anything Federally recognized as disability (6 – 8 maximum) MUST be permitted; but the criminally-related and ALF homes will be disallowed under the new plan. Current ALF are grandfathered, however. Oh, and there really is no enforcement mechanism to sanction a disallowed ALF or crime halfway house facility.
 - Any Issues with the home must be raised at relicensure, and it is very difficult to find out when those occur

- Treasury Report: (Peter S.)
 - INSURANCE is finalized – both general liability and D&O \$919.00 annually. WOW what a great deal. Thanks to Claudia for the resources to obtain this policy, and to Peter for sticking with it.
 - Numerous expenses have hit us recently
 - WF checks had to be ordered; Landscaping; Chief’s Overtime is all caught up!!!
 - As of end of October, \$15028.11.
 - Total net membership change is ZERO for the month

- District 8 Coalition: (Matty)
 - Troubled organization. See attached report.

- GHNA Activity/ Committee Reports:
 - Safety / Neighborhood Patrol: Kris
 - Matty will ask if Kris can come in January to give a talk
 - Chief’s OT will be expanding to daytime hours (9:00 through 3:00) once we can get FOUR volunteers to serve as officer contact.

 - Hospitality/Welcome (Mary Rosecop):
 - Mary Rosecop agreed to take this on as a volunteer!
 - Packets still to be updated
 - Woody to follow up via email with volunteer for Hospitality

 - Environment/Landscaping (Nick):
 - Nick transplanted some cactus and some rosemary in that median on Montgomery
 - Need to check up on Shara having written the City about the hazard created at Sherre/Magnolia which is now without a roof

- Website (Lora K.):
 - Tabled
- Membership / Communication (Peter):
 - 44% is current membership still
 - Newsletter is pending
- OPEN FLOOR:
 - Renee raised the issue of “neighborhood complaints” – what do we do about dilatory homeowners? Woody volunteered to look into it.
- Old Business:
 - Drone issue raised by Dave; he had been in touch with the FAA and the City looking into regulatory enforcement. Claudia inquired about the “no drone zone” designations but it was surmised that this related only to public space.
- New Business: the alley between Smiths & the storage place & the residential area on Larchmont is badly trashed out with junk and even a mattress, junk stuff - maybe homeless bed? Concerns about “who is the owner” and if not private property who can we call?
-
- Follow up items for next meeting:
 - Matty to contact Kris to be guest speaker at January meeting
 - Volunteer positions need to be stressed on NextDoor / FB / Website
 - Woody to follow up via email with volunteer for Hospitality
 - Woody to advise Santa Fe Company it can no longer issue sanctioned door hangers
 - Nick had volunteered to look into screen printing hats for neighbors walking the neighborhood
 - Shara had volunteered to write the City about the hazard created at Sherre/Magnolia which is now without a roof
 - Peter will do newsletter
 - Matty to provide updated information to Lora for website
 - Request to consider quarterly changes to meeting schedule tabled
 - Board outreach on weeds?
- Host Schedule for the year remaining
 - 12/22 = Manole’s Xmas dinner potluck & Car Show
 - January 16, 2018 = Connelly’s
- There being no further business, the meeting was adjourned at 8:09 p.m.

Next meeting was confirmed for 12/22 at Nick’s, then Connelly’s to host January 16th.

Submitted By: _____
Matthew L. Connelly, Secretary